

LES Planning Committee
Annual Conference 2007
Minutes

Attending: Kathleen Kluegel, Kathleen Johnson, Diane Warner

I. LES Research Competency Guidelines Update

Kathleen Kluegel reported that the ACRL Standards and Accreditation Committee had approved the Guidelines and was sending them to ACRL Board for final approval. They were put on the Consent Agenda for the ACRL Board for the Tuesday meeting. They will be published in C&R L News as well as distributed on LES-L and put up on the LES website if ACRL approves them as expected.

II. Review of the LES Strategic Plan

Kathleen Kluegel shared an initial 'write-through' of the first several items in the "Activities in Support of the Goals" document. This write-through separated out the Activities into single action items with a responsible unit or position (e.g. Planning Committee or LES Chair) and a date for the activity to be accomplished. Items that have a continuing role, such as "Publish Biblio-Notes" were noted as "Ongoing." Items which Kathleen felt were too broad, too vague, or for which a responsible body could not be identified were flagged and moved to the bottom of the document. Additionally, items that had been completed were so noted and also moved to the bottom of the document. This initial effort was done as a proof of concept for LES Executive Committee to consider. If LES Executive Committee approves, Kathleen will finish the project and send it to the LESEEXEC-L in early July to assist LES leadership in identifying potential Strategic Action Plans for 2009. Follow up of this revision to the Activities section will be done at MidWinter 2008 by LES Planning in conjunction with LES Executive Committee.

III. ACRL Strategic Action Plan Process

LES Planning Committee developed a timeline for the development of our ACRL Strategic Action Plans. At MidWinter, LES leadership will identify potential Action Plan proposals. These potential Action Plans will be sent to LESEEXEC by March 15. LES Executive Committee will select and approve proposals at Annual. LES Vice-Chair/Chair Elect will submit them to ACRL by July 15. LES Planning will review the Officers' Manual for other items or actions that would benefit from a timeline at MidWinter, e.g. Vice-Chair, Nominating Committee, Program Committee.

IV. LES Cultural Activity at Annual

LES Planning Committee agreed to explore at MidWinter 2008 options to create infrastructure and timeline for a cultural event at each Annual Conference. A standing committee for cultural events would be one possibility that would provide enough continuity to survive the episodic nature of the process. This would be appointed at the same time as Program Planning Committee to provide enough lead time. It was hoped that a person who was located in the ALA Annual city would be a member of the committee to provide local insight into

possibilities.

V. LES at ACRL National Conferences

LES Planning agreed to explore at Annual 2008 options to create infrastructure and timeline for an official LES presence at ACRL National conferences. Some suggested venues for this presence include panel sessions, poster sessions, lunch.

VI. Honoraria Discussion Update

Kathleen has received responses to her query about honoraria and expenses reimbursement from Mary Ellen Davis, ACRL Executive Director and from Cathleen Bourdon, former RUSA Executive Director. Based on these documents, Rob Melton and Kathleen have determined that there is no reasonable expectation of a change in policies. Matter has been permanently tabled.

Respectfully submitted by

Kathleen Kluegel

LES Planning Committee Chair 2007