

LES Planning Committee Meeting

Monday, January 26, 2009

Denver, CO

8:00-10:00 a.m.

D R A F T MINUTES

To be approved at ALA Annual in Chicago at the
LES Planning Committee meeting, Monday, July 13, 8:00 a.m.

Present: Erica Clay, Frank Gravier, Arianne Hartsell-Gundy, Kathy Johnson (Chair),
Sophie Lesinska (*ex officio*)

Guests: Kathleen Kluegel

Not Present: Diana Chlebek

1. Minutes of the Annual 2008 Planning Meeting were approved with the following corrections: Chlebek and Clay were not present at Annual 2008. Arianne's name has two "n"s.
2. The LES Planning Committee confirmed the decisions made during a conference call in September 2008 regarding the Governance Procedures.
3. Discussion at the meeting centered on the draft document LES Bylaws into Governance Procedures.

The LES Executive Committee had reviewed the draft document on Saturday, January 24, 2009; however, as the Planning Committee went over the document, members and the guest identified additional refinements.

Actions: Within the next couple of weeks, K. Johnson will provide the committee with a revised draft of the new Governance Procedures for the committee and friends to review. Once the final version is approved via an email vote, Johnson will forward the document to LES Executive Committee, which will also vote on whether to accept the revised version.

Once the version has been approved by LES Executive Committee, LES will forward it to Adam Burling at the ACRL office.

Action: Johnson will also write an article for the next issue of *Biblio-Notes* summarizing the process.

4. Strategic Plan: With nearly the entire meeting devoted to work on Bylaws into Governance Procedures, the committee will work on the document ACRL and LES Strategic Plans via email.
5. The Committee adjourned at 10:00 a.m.

Minutes by Kathy Johnson, Chair, LES Planning Committee