

LES Exec II Meeting Minutes
8:00 – 10:00 Monday morning
Renaissance West Room

Present: Kathy Johnson (Chair), Kristine Anderson (Acting Vice Chair), Sophie Lesinska (Chair-Elect), Karen Munro (Secretary), Vince Graziano (Member at Large), Michaelyn Burnette, Angela Courtney, Steven Harris, Millie Jackson, Juliet Kerico, Kathleen Kluegel, Michael Macan, Shawn Martin, Linda Stein

Guest: Dorothy Ann Washington, ACRL Liaison

Meeting convened 8:13

I. LES Strategic Action Plans

Review LES Action Plan Proposals for discussion of effective uses of LES Research Competency Guidelines at Midwinter 2008 Membership meeting. **KK will take the Guidelines to BiblioNotes for fall 2007.**

Review LES Action Plan Proposal to propose a session about the LES Research Competency Guidelines at MLA 2007. MJ is leading this proposal. KK and faculty member (Professor Wilcox) would be asked to attend. SM and MJ will also attend. MLA is in Chicago in 2007. The session may be proposed in the "Teaching in the Profession" conference stream. **MJ will craft proposal and will send to LES EXEC.**

II. LES Budget Items

Request for \$300 for 3 Folgers tour, rather than \$225. Move that we approve the full \$300 for the tours. Seconded. Discussion: what is the money for? ACRL wants \$25 per tour to handle administration, etc. 25 people per tour. Approved unanimously.

Mentoring program: no money has been allocated to mentoring coffee fund. Last allocation was ~\$100. Program now encourages more experienced librarians to participate, and to have newer librarians contribute their technological and other knowledge. Moved to allocate \$100 again.

Seconded. Passed unanimously.

Clarification: Unspent sums aren't rolled over; they revert to ACRL. Sections get \$750 per year, no penalty for unspent sums.

III. ACRL Board Update

ACRL wants feedback by March 1 on structural changes to organization. Survey re: Interest Groups and changing the way the board is composed. No clarification on question of what ACRL means by supporting IGs over Sections in future.

IV. Committee and Other Reports

- Vice Chair / Chair Elect Kristine Anderson: Information Literacy Advisory Committee (ILAC) update. Subject-specific information literacy standards process update and plans. ILAC has five-page tip sheet on developing research guidelines, including assigning consultant to sections developing their own research competencies. (No consultants yet, but expect a call on the ILAC site by mid-February.) Guidelines go through consultant to Standards and Accreditation Committee and to ACRL Board. (Sent simultaneously so that guidelines can be approved at the same conference rather than having to wait half a year for approval of both bodies.) ACRL Information Literacy website has web manager assigned, seeking feedback on site. CMS is still pending.
- ACRL Information Literacy meeting attendee Kathleen Kluegel: 30+ groups in ALA with stakes in information literacy. Elizabeth Dupuis heading structural review. Concerned with matching disciplinary and ACRL standards, how can we do better communicating across groups, what models do we want to follow, how to balance expertise and knowledge, etc. KK's minutes are appended below.
- 2007 Conference Program Planning, Kathy Johnson: Will try to generate ideas from membership, by asking questions over email.
- 2008 Conference Planning Program Chair Juliet Kerico: Program will be on graphic novels. First proposal deadline to ACRL is May 1. JK will pass to Kathy and Sophie before sending to ACRL. Will send to Exec for review too, mid- to late April. JK needs to send names of other committee members to KA for official appointment.
- Planning Committee Chair Kathleen Kluegel: We will deliver the LES Research Competencies to SAC and ACRL Board in time to get on ACRL Board's agenda for ACRL 2007. **Everyone on committee will review LES Strategic Plan and bring ideas to Annual. Will send out a brief survey about**

strategic plan to LES members in May via LES-L. Will collate responses for Annual. KK will further pursue issue of honoraria for MLIS holders. Need to clarify ALA policy and practice; inconsistently applied in past. RE: Section Historian role. Is there any reason to have this role? LES OM says that Secretary sends materials to Chicago/ALA. Does this obviate need for Section Historian? Originally, role was established because for several years, information about programs etc. weren't being posted to LES web. Position was created to ensure that this was done. Secretary sends ephemera plus minutes to ACRL office; they then send it to the ALA archive at University of Urbana-Champaign IL. History: Adam Burling at ACRL office sent materials back to Sofia Lesinska. Will have to discuss further with Adam Burling; why did he return materials, and what is the policy on archiving materials for sections at ACRL? **KJ will clarify further with AB; SL will review her email exchange and open the materials to check contents. What is policy on access to our archived materials; how would we get at them if we needed them?**

- Publications Committee Chair Linda Stein: No meeting yesterday b/c of meeting with ACRL Publications Editor. **The ACRL guidelines will be put on the web to simplify pass-off to next year's Publications committee.** Collecting past Annual program materials, especially bibliographies, for website. 2000 new brochures going to MM for distribution at meetings, etc.

- Membership Committee Chair Michael Macan: ACRL dues increase doesn't seem to have impacted LES membership—membership is up 12% to 662 members. May wish to craft slightly different welcome letter for new student members, as opposed to members already working in the field. Students have different concerns and needs from the section. Good turnout at Membership forum.

Membership is considering crafting a page on LES Website for new members. Concerns re: job searching, getting involved in section. Also looking at creating Members' Corner in BiblioNotes to address membership issues. Thanks to Linda and the Publications Committee for great work on brochure; very helpful for recruitment.

- Nominating Committee Chair Michaelyn Burnett: Thanks to Sophie and Kristine for standing in in VP and President roles.

- Reference Discussion Group Chair Angela Courtney: LRC and Literature Center reps participated in discussion of dueling products. Discussion of subject specialist roles at reference desk. Feelers are out for new chair for Discussion Group.

- Collection Management Discussion Group Chair Steve Harris: Faye Christenberry conducted the discussion.

- New Members Discussion Group Co-chair Juliet Kerico: Good attendance, discussion covered must-have reference items, popular collections, identifying critical editions.

- BiblioNotes Editor Linda Stein: See above

- LES-L Moderator Millie Jackson: Technical issues about list size that need to be resolved with ACRL/ALA. Lots of spam. Clarification: MJ is not moderator for LES-EXEC; that role is Kathy Johnson. ALA wants us to use ALA Online Community for Exec communication, so LES will have just one discussion list. But Online Community is on hold for the moment.

- Web manager Shawn Martin: Latest word on CMS estimated arrival is February 2007. Five people now being trained on new system.

V. Guest: ACRL Vice-President, President-Elect Candidate Erika Linke

Question: To what extent does ACRL look to section strategic plans for guidance and direction?

Answer: ACRL proposal to change composition of nominating committee could be a positive way to address cronyism and to demystify the methods by which people are nominated

For further contact and comments, email erika.linke@cmu.edu.

Information Literacy Discussion Group conversation postponed until next meeting.

Meeting adjourned 10:10 am

Appendix: from Kathleen Kluegel

Information Literacy Structural Review
Beth Dupuis Convenor

Handed out a list of all the current units with IL related charges (around 30)

Some issues include the efforts to match up the disciplinary & ACRL general standards.

What is missing and what can we do better?

Example:

How do we do professional development in IL?

Communication & Awareness across and among groups

Standards & Guidelines - ? How to get started and how to make it go

Models: Similar questions re: certification of models

Collaboration & partnership across ALA & Center for 1st year students, eg..

One-time vs ongoing activities How to accommodate

Expertise & new members and finding a balance

How nimble vs how structured

Additional issues:

How to reduce the perceived disconnect between the sections and the division on Information Literacy issues.

How sections and other units can work productively when the procedures and entities involved are morphing and developing during the process. E.g. The "consultants" are listed as required but there are no consultants currently enrolled.

Is it possible to have multi-levels of information literacy standards?- The higher level standards would build on the basic Information Literacy standards.

The challenge of working across units within and across sections and the division.

Notes provided by Kathleen Kluegel